

CHIPPY WHITE TABLE

EVENT DESIGN



OUR PURPOSE

CONSULTING

There are so many moving parts to design, and Chippy White Table wants to do them for you beautifully. With constant creativity and patience, we can transform any space into a beloved memory. We love to build a connection with our clients. Schedule your first consultation through our website, and a Chippy Chick will reach out to plan an in-person visit to our showroom or meet through zoom.

PREPARATION

Whether cool contemporary or dreamy bohemian, Chippy Chicks will choreograph within your frame utilizing previously selected items from our collection. Most of our pieces are sisters, not twins. However, that does not mean your event will look mismatched. We incorporate cohesive furnishings and décor to reflect your style.

IMPLEMENTATION

Chippy Chicks are accomplished at being quick on their feet with a refined eye and creative passion. We believe design is in the details and strive to cultivate a balanced and inviting space. On the day of your event, we will artfully stage lounges and tabletops to create a delicate composition for your photo-worthy moments.

INCLUDES

- Video call or in-person consultation to learn about your style and goals
- Assistance with choosing a color palette
- Selection of Chippy rentals to create a cohesive look
- Floral installation and styling on the day of your event
- Vendor referrals and collaborating with your hired vendors
- One onsite visit to your venue or a walkthrough of our showroom
- Design plan for décor, furniture, and tabletop curated for your event

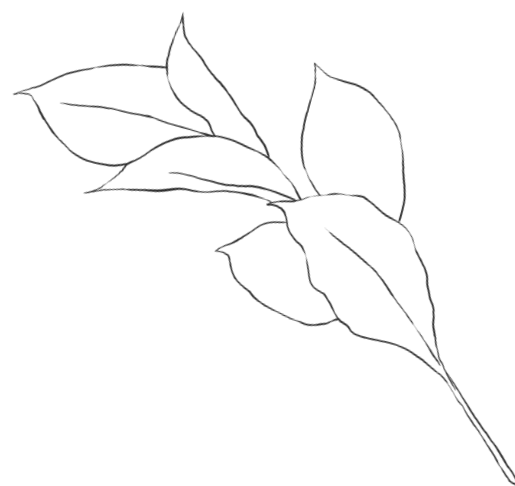
DOES NOT INCLUDE

- Our service does not provide floral design, selection of floral color palette, flowers, or greenery. We recommend working with a florist who has the proper materials at their disposal.
- We are not responsible for the cost of linens i.e. table runners, tablecloths, cloth napkins, etc. However, we can suggest a retailer that best suits your needs.
- Styling Services are offered separately



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HOW-TO-GUIDE FOR RENTALS



TIMELINE

3 to 5 months from your event

At this time, we will discuss any changes and schedule a venue visit or a walkthrough of Chippy White Table's showroom.

1 month from your event

We will check in to confirm specifications and go over final alterations to your order to ensure all the special details are in place.

2 weeks from your event

Final payment is due no later than 14 days before your event. We will need to know the final headcount, number of tables, etc.

The week of your event

Confirm your scheduled rental delivery and setup times. Our driver and unloaders will need to know about parking at your event location plus, your vendors' arrival times, and any factors that might affect a smooth and seamless setup.

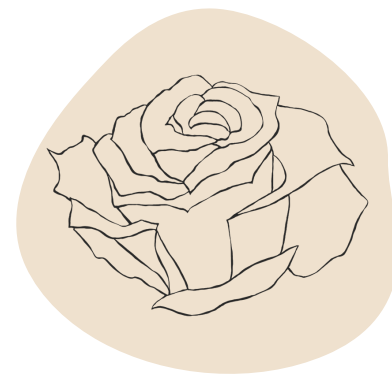
If you plan to pick up your own rental order, we will confirm the time and date, as we do not have regular hours.

After your event

CELEBRATE! You just had a fabulous event with Chippy White Table. Soak up the special moment, and post on social media so our Chicks can share the excitement with you!

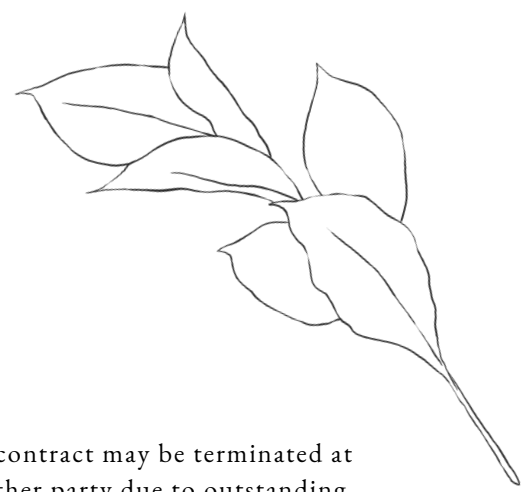
RATES

- Design cost starts at 50% of your total rental amount and must be reserved when your contract is signed. The design fee will reflect the number of rentals booked for your event.
- Day-of styling is an additional 30% of the total rental cost.
- If you do not require design assistance, create a Wishlist of your desired rentals, and we will reply with a quote. We can style and set up rentals without designing your event. Minimums do apply.



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POLICIES



I. Deposits and damage waivers are non-refundable.

II. Clients have up until 90 days out from an event to make any changes. After that point, we allow swaps for items of equal or greater value or rental additions. Items removed after the 14-day mark will not be refunded.

III. All of our orders contain an 8% non-refundable inclusive damage protection and cleaning fee. This allows you to not enjoy your event without the stress of guests having too good of a time and possible mishaps. Our damage waiver will usually cover most typical damage that might incur.

IV. All dishware must be returned scraped of food debris, rinsed, and placed in provided dish racks.

V. Exceptions apply to irreversible damage. Any damage beyond the 8% protection fee and/or missing items will be the client's responsibility. If the item is beyond repair and needs to be removed from inventory, we will assess the value at three to five times the rental rate or the actual replacement cost. If the item is fixable, the client will be liable for the repair cost.

VI. A client's contract may be terminated at any time by either party due to outstanding circumstances caused by an uncontrollable, unfortunate event. If the client terminates the contract, including event cancellation for any reason other than an outstanding circumstance, no refunds of amounts received will be given for any reason.

VII. If Chippy White Table must terminate the contract due to an outstanding circumstance, deposits will be refunded and every effort will be made to refer a client to another rental company.

VIII. This contract may be terminated by Chippy White Table if a client fails to make payment at the required deadline.

